

Member Documentation: First Login

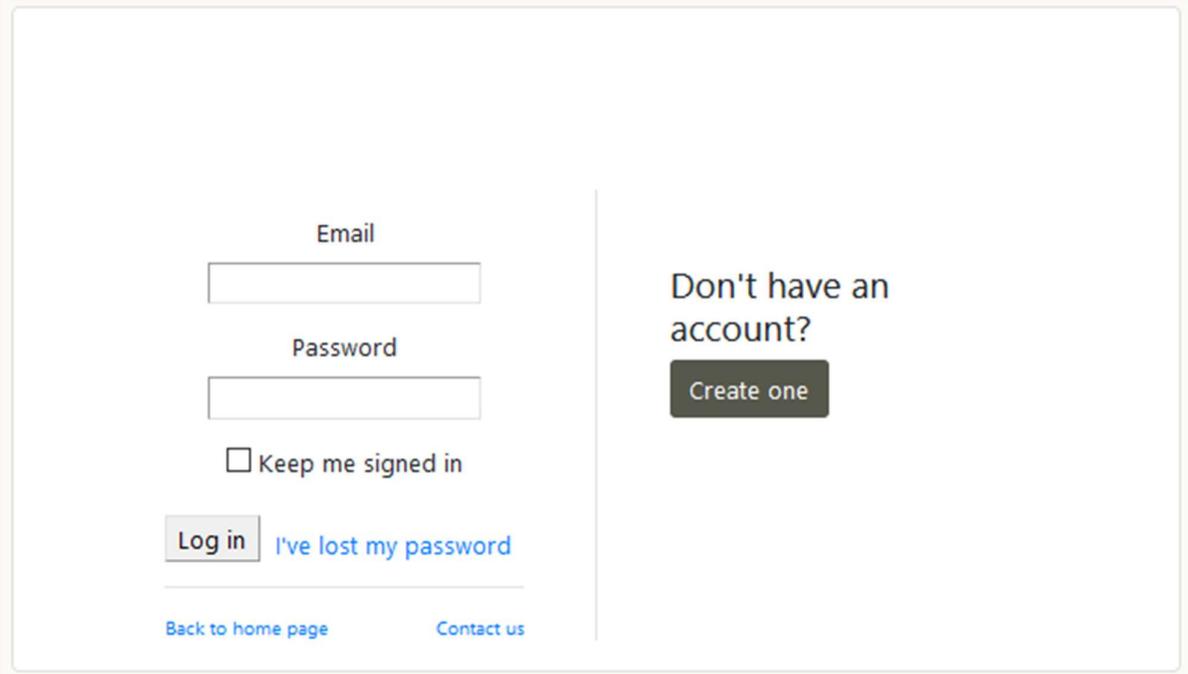
TABLE OF CONTENTS

- [Login Screen](#)
- [Password Reset Email](#)
- [Change Password Screen](#)
 - [Landing page](#)

When your members first login to Gecco, they probably will not have a password set. Therefore they need to work through the Reset Password process.

Login Screen

Click on the Login link on your organisation's website. You will be redirected to the Login screen. If you do have a password, enter your email address and password into the relevant fields and click the **Login** button. If you do not have a password (or cannot remember it), click on the **I've lost my password** link.



The screenshot shows a login interface with the following elements:

- Input field labeled "Email"
- Input field labeled "Password"
- Checkbox labeled "Keep me signed in"
- Button labeled "Log in"
- Link labeled "I've lost my password"
- Section titled "Don't have an account?" with a button labeled "Create one"
- Footer links: "Back to home page" and "Contact us"

Enter your email address into the **Email** field and click the **Send me the password reset link** button. An email with a reset link will be sent to your email address.

Enter your e-mail address and we will send you a link with which you can reset your password

Email

Send me the password reset link

[Back to home page](#)

[Contact us](#)

Password Reset Email

The Reset password email will look like this. Click on the **password reset link**.

Your password reset link



noreply@gecco.co.nz

Thu 3/09/2020 8:52 AM

To: Richard Thomas

Hi Richard,

Here is your [password reset link](#) for <http://play.gecco.co.nz/>.

[Reply](#)

[Forward](#)

Change Password Screen

You will be redirected back to the website change password page. Enter your new password into the **New Password** field and then into the **Confirm New Password** field. Click the **Change Password** button to proceed.

You can change your password below.

New Password

Confirm New Password

Change Password

[Back to home page](#)

[Contact us](#)

On success you will either be redirected to your profile page or to your landing page (depending on how your site has been set up).

Landing page

Welcome Richard Thomas

[Go to dashboard](#)

[Go to home page](#)

[Go to your profile](#)

